

**ITS Heartland Board of Directors Meeting
November 17, 2016 12:00 p.m. – 1:00 p.m.
Minutes**



Attendees listed in **bold** below

BOARD MEMBERS		
Tom Hein (President)	Mandy Anderson (Past Pres.)	Matt McLaughlin (VP)
Kurt Rotering (Secretary)	Matthew Volz (Treasurer)	Rusty James (Cons. Dir. #1)
Therese Polum (Cons. Dir. #2)	Henry Brown (Acad. Dir. #1)	Ron Barnes (Acad. Dir.# 2)
Tim Simodynes (Iowa Dir.)	Ron Hall (Kansas Dir.)	Randy Johnson (Missouri Dir.)
Jessica Sherwood (Neb. Dir.)	Jared Schwennesen (Okla. Dir.)	Jamie Gilbert (Vendor Dir.)
Austin Yates (Comm. Dir.)	David LaRoche (FHWA Rep.)	Amy Lucke (Chapter Admin.)
GUESTS		
Alan Stevenson (MoDOT)		

Agenda – Minutes – ACTION ITEMS

1. Roll Call
2. October 20, 2016 Meeting Minutes Approval
 - a. **Motion: Jared Schwennesen**
 - b. **Second: Matt Volz**
 - c. **Approved**
3. Treasurer’s Report
 - a. **Activity: \$4.65 Interest**
 - b. **Current Balance: \$69,060.91**
4. 2017 Annual Meeting – May 1 – 3 in Wichita
 - **A lot of information has been posted online. We need to raise awareness and promote.**
 - App/Printing
 - **No updates**
 - **Sponsors will be promoted throughout conference, but not in print.**
 - Sponsorships
 - **Sponsorship and Membership Packet will be on website hopefully by Dec. 1st**
 - **The Vender Reception will be promoted to the vendors.**
 - Ice Breaker event
 - **Tom is researching inexpensive entertainment options.**
 - Vendor Reception
 - **Vendor Reception food and drink will be about \$4000 before tax/service charges**
 - **FINALIZED NUMBERS WILL BE PRESENTED IN DECEMBER MEETING**
 - Abstracts/Speakers
 - **Call is out, continue to promote.**
 - **Keynote Speaker: Patrick Son – Director of National Operations Center of Excellence has confirmed.**
 - **ITSA has been contacted regarding promoting our meeting and possibly sending a representative.**
 - Student Competition

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- **Posted, continue to promote.**
 - Best of ITS
 - **Posted, continue to promote.**
 - Schedule
 - **Preliminary schedule is available.**
- 5. Training Committee
 - a. **None**
- 6. Operations Working Group
 - a. **Winter Update Meeting was a success**
 - i. **Presentations will be posted online**
 - b. **Next meeting – January**
- 7. Social Media/The Pulse
 - a. **Slightly behind on Facebook and Twitter posts for the month.**
 - b. **Next Pulse will focus on Annual Meeting and include a few upcoming Webinars**
- 8. MCOMP Update
 - a. **ConOps has been finalized. Matt's comments were incorporated**
 - b. **System Functional Requirements document is being created.**
- 9. SHRP2 L36 ROF Update
 - a. **RFP WILL BE POSTED IN DECEMBER WITH A SELECTION IN JANUARY.**
 - b. **A REVIEW COMMITTEE NEEDS TO BE FORMED: TOM, TIM**
- 10. Membership
 - a. **Registration launched yesterday**
 - b. **Invoices have been sent to the states**
 - c. **Membership notice will be in the Pulse and promoted on Social Media**
 - d. **Invoices will be sent to current members in a couple weeks.**
- 11. Open Discussion
 - a. **Jared Schwennesen accepted a new job within ODOT**
 - b. **Alan will take over the Oklahoma Director**
 - c. **Jared will continue with the OWG until the annual meeting**
- 12. Open Action Items
- 13. Adjourn: **12:20 PM**
- 14. Next Meeting: **December 15, 2016**