

**ITS Heartland Board of Directors Meeting
September 15, 2016 12:00 p.m. – 1:00 p.m.
Minutes**



Attendees listed in **bold** below

BOARD MEMBERS		
Tom Hein (President)	Mandy Anderson (Past Pres.)	Matt McLaughlin (VP)
Kurt Rotering (Secretary)	Matthew Volz (Treasurer)	Rusty James (Cons. Dir. #1)
Therese Polum (Cons. Dir. #2)	Henry Brown (Acad. Dir. #1)	Ron Barnes (Acad. Dir.# 2)
Tim Simodynes (Iowa Dir.)	Ron Hall (Kansas Dir.)	Randy Johnson (Missouri Dir.)
Jessica Sherwood (Neb. Dir.)	Jared Schwennesen (Okla. Dir.)	Jamie Gilbert (Vendor Dir.)
Austin Yates (Comm. Dir.)	David LaRoche (FHWA Rep.)	Amy Lucke (Chapter Admin.)
GUESTS		

Agenda – Minutes – ACTION ITEMS

1. Roll Call

2. August 18, 2016 Meeting Minutes Approval

- a. **Motion – Jamie Gilbert**
- b. **Second – Matt Volz**
- c. **Approved**

Call 1-866-620-7326
Code: 962-011-7481

3. Treasurer’s Report

- a. **Deposits: Interest, Missouri Payment**
- b. **Expenses: Meetings NW, Board Meeting in Wichita**
- c. **Total: \$69,851.72**
- d. **Reviewed Draft 2017 Budget - Attached**
 - i. **Retirees may receive a reduced conference rate on a person by person basis. Depending on the previous involvement in the organization. The reduced cost will be enough to cover lunch/breakfast.**
 - 1. **AMY WILL ESTIMATE THE COST OF FOOD FOR 1 INDIVIDUAL.**
 - ii. **2016-2017 Budget = \$72,610.00**
 - iii. **Motion – Kurt Rotering**
 - iv. **Second – Jamie Gilbert**
 - v. **Approved**

4. 2017 Annual Meeting – May 1 – 3 in Wichita

- **App/Printing**
 - **App is purchased**
 - **Everyone that downloads the app will receive an extra drink ticket.**

- During the conference, Tom will announce that we are working our way to being paper free. Next year we will be completely paper free.
 - This year:
 - Tom will print plain agendas and participant lists to provide in case someone asks.
 - We will utilize the tables outside of ballroom to promote sponsors instead of in print.
 - List of participants will be included in the app.
 - Participants name and email should be included
 - Conference fees/Sponsorships
 - Same as last year, see attached budget.
 - Ice Breaker event
 - Location: Riverview Room at Hotel. This room is free to use as part of our hotel contract.
 - Tom will continue to lead this event: food/drinks/entertainment
 - Vendor Layout
 - Preferred Layout: Matt Volz's Layout Option 2 (If we need more tables, then Option 1)
 - Inside booths will have lower walls.
 - DOTs would like to utilize the booths in the hallway
 - Vendor Reception
 - We all need to promote this to the vendors as a way to mingle with attendees
 - Silent auction: Will be complicated to organize, but should be fun.
 - Abstracts
 - The abstracts are ready to send out
 - Student Competition
 - MEET PRIOR TO NEXT MEETING
 - Best of ITS
 - No Update.
 - Schedule
 - None.
5. Training Committee
- a. CV201
 - i. Location: Council Bluffs Iowa DOT Meeting Room
 - ii. Schedule: Early March, will try to plan around Spring Break and other Conferences
 - iii. Matt McLaughlin will help coordinate the location, food, etc.
 - iv. An email has been sent to presenter
6. Operations Working Group
- a. Conference Call: October 27th – 1:00 pm
 - b. All board members should have been invited

7. Social Media/The Pulse
 - a. **No Update**
8. Website Tools page
 - a. **AMY WILL EMAIL THE LINK TO THE TOOLS PAGE AGAIN**
 - i. **OWG pages will be locked, but the rest will be open to the public**
 - b. **Old logo is being removed from the website.**
 - i. **AMY WILL EMAIL OUT THE NEW LOGO**
9. MCOMP Update
 - a. **Has been progress. A full update will be presented next month**
10. SHRP2 L36 ROF Update
 - a. **Has been added to the KDOT STIP**
 - b. **RFP should go out shortly to On-Call Consultants**
11. Open Discussion
 - a. **Keynote Speaker**
 - i. **Need to make requests for speakers soon.**
 1. **ITSA**
 2. **John Corbin would be happy to speak again.**
 - b. **Randy is going to DC with FHWA representing DOTs with ITS. He will be meeting with university representatives to determine what students should learn.**
 - i. **Send Randy any ideas of what you want to see in new graduates.**
12. Open Action Items
 - a. **Discussed**
13. Adjourn – **12:57 p.m.**