

**ITS Heartland Board of Directors Meeting  
September 27, 2017 11:00 a.m. – 12:10 p.m.  
Minutes**



Attendees listed in **bold** below

<b>BOARD MEMBERS</b>		
<b>Matthew McLaughlin (President)</b>	<b>Tom Hein (Past Pres.)</b>	<b>Randy Johnson (VP)</b>
<b>Lee Baer (Secretary)</b>	Matthew Volz (Treasurer)	<b>Slade Engstrom (Cons. Dir. #1)</b>
<b>Kim Taylor (Cons. Dir. #2)</b>	<b>Henry Brown (Acad. Dir. #1)</b>	<b>Ron Barnes (Acad. Dir.# 2)</b>
<b>Tim Simodynes (Iowa Dir.)</b>	Joe Finley (Kansas Dir.)	Alex Wassman (Missouri Dir.)
<b>Jessica Sherwood (Neb. Dir.)</b>	<b>Alan Stevenson (Okla. Dir.)</b>	Jamie Gilbert (Vendor Dir.)
<b>Zach Hanson (Comm. Dir.)</b>	Pete Eakman (FHWA Rep.)	<b>Amy Lucke (Chapter Admin.)</b>
<b>GUESTS</b>		
Joe Hawkins(Arkansas Dir.)		

Agenda – **Minutes** – **ACTION ITEMS**

1. Roll Call
2. Approval of August 17<sup>th</sup> Meeting Minutes
  - **Moved: Matt M.                    2nd: Tom H.,            All approved, None opposed**
3. Cornhusker Hotel Tour Summary
  - 9/27 10 am Tour
    - i. **Amy L. and Matt M.**
      1. **Need to determine vendor layout and if we are planning on doing a TIM training or a TSMO training.**
      2. **A vendor layout was agreed upon. Having vendors around the edges was selected, the vendors at the back of the room will need a height restriction if rear projector is used.**
      3. **Amy also suggested that last minute vendors and/or consultant sponsors could have a table outside of the main room.**

- Speakers
  - i. Keynote                      Kyle Schneweis – Director of NDOR
  - ii. Opening Message      Lonnie Burkland – Lincoln, NE City Engineer
  - iii. Lunch Message        Possibly Colo. DOT
  - iv. Closing Message      Tracy Scriba – FHWA
  - v. **Matt M. would like to lock in speakers before registration email goes out.**
- Call for Abstracts
  - i. **Due in January.**

4. Bylaw Changes: Fiscal Year, Quorum, Delete Membership position

**No vote on any items, due to bylaws:**

*“These Bylaws may be altered, amended, or repealed, and new Bylaws may be adopted by the affirmative vote of two-thirds of the members in good standing either by electronic notification or present in person at a meeting called for that purpose, if at least thirty (30) days’ written notice by first-class mail or e-mail, setting forth the proposed changes, is given of intention to alter, amend, or repeal, or to adopt new Bylaws at such meeting.”*

5. Treasurer’s Report

- **Matt V. was not able to attend the meeting and ITS Heartland account balances were not available.**

6. ITS America Issues

- **Interim President encouraged Matt V. to get ITS Heartland/Kansas City to submit for ITSA 2019 Conference location bid.**

7. Operations Working Group

- **Possible Topics:**
  - i. **Overnight Operations**
  - ii. **Possibly a panel of states**
- **Could do a TSMO training from 10am-2pm and then Operations training from 3pm-4pm.**
- **Slade and Randy are still looking for suggestions and ideas.**

8. Communication Directors Update

- **No current updates**
- **Board would like to look at suggestions/options and related costs for updating the ITS Heartland website. Amy L. will put together scope for this and collect bids.**

9. MCOMP Update

- **Jessica S. said the RFP is done and due out in Mid October**
- **We need to discuss the consultant oversight and that it expires 4/4/2018.**

10. SHRP 2 L36 ROF Update

- **Matt M., Lee B., Tom H., Jessica S., and Slade E. (from the board) plan to attend TSMO University on 9/28.**
- **Feedback and direction for moving forward on TSMO training would be discussed at 1:30pm TSMO Steering Committee Meeting**

11. Action Items

- **Nothing new**

12. Adjourn