

3. States interested to be in the first issue should provide information by September 20, 2018.
 - a. Potentials:
 - i. Iowa (Tim)
 - ii. Kansas (Joe) and Missouri (Alex) with contributions from KC Scout
- 2019 Annual Conference Meeting Tasks
 - i. Next In-Person Meeting in Kansas City, MO
 - ii. Committees allocated
 - iii. Committees with earlier deadlines:
 1. Social
 2. Keynote Speaker (best contacts)
 - a. Letters to potential speakers
 - i. Description of what ITS does, presentations, etc.
 3. Agenda (have set before registration)
 - iv. Call for Abstracts
 - v. Each BOD will be in charge of something
 1. Leaders
 2. Co-Leaders
 - Committee Leaders
 - i. See attachment.
 - Treasurer's Report
 - i. Insurance Policy (Review & Pay)
 1. \$800 premium
 2. Gather coverage details
 - SHRP 2 L36 ROF Update
 - i. First phase \$100,000, contractor bills 80-85% of this.
 - ii. Federal Highway in favor of Phase 2, provided another \$100,000.
 1. \$25,000 for HDR to create 'Train the Trainer' materials
 2. \$25,000 for travel of 'Train the Trainer'
 - a. In Kansas City, MO on Sept. 5 and Sept. 6 for presentations on how to train.
 3. \$50,000 for travel expenses to present TSMO.
 - a. Informative sessions covering ITE projects.
 - b. Email travel requests and brief justification to Randy, if you would like to attend a conference and want to be reimbursed with L36 funds.
 - c. Tim would like to attend Minneapolis on Tuesday for the TSMO conference.
 - d. Poster Sessions available.

- Action Items Spreadsheet Update
 - i. Task #74: This has been completed, will update and distribute.
 - ii. Task #75: Still working on this task. The new task due date is 9/5/2018.
- Action Items
 - i. No new items.
- Open Discussion
- Adjourn (1:02pm)