



MEETING MINUTES

ITSH Board of Directors Meeting

Date/Time: 09/14/21, 12:00-12:30

Location: Remote (MS Teams)

Topic: ITSH BOD Coordination

Facilitators: Lonnie Burklund, Genevieve Kulaski

TOPICS

1. Roll Call

2. Approval of Meeting Minutes

- a. **Jamie G. Motion, Slade E. Second, Passed, None Opposed**

3. Treasurer's Reports (August)

- a. **IRS has accepted our penalty payment and should not be sending any additional letters.**

4. ITSA Updates

- a. DEI in the workplace – state chapter workshop, 9/1/21
 - i. Laura Chace; Discussion amongst chapters, state of practice, (ITS Minn., ITS Midwest, ITS CA)
 - ii. **Lonnie will send out materials from the presentation.**
- b. ITSA events (webinars and next conferences) <https://itsa.org/events/>

5. 2021 ITSH Annual Meeting - Overland Park, KS (Nov 8-10)

- a. Registration Status – finalize virtual option, rates?
- b. COVID Impacts
 - i. DOT travel restrictions & updates

Attendees: (**BOLD** = present)

- **Lonnie Burklund**, President
- **Slade Engstrom**, Past President
- **Jamie Rana**, Vice President
- **Lee Baer**, Secretary
- **Matt McLaughlin**, Treasurer
- Lindsay Francis, Consultant Dir.1
- Anthony Gallo, Consultant Dir.2
- **Henry Brown**, Academic Dir.1
- Hemin Mohammed, Academic Dir.2
- Chris Washburn, Comm. Dir.
- **Jamie Gilbert**, Vendor Dir.
- **Austin Yates**, IA State Dir.
- Shari Hilliard, KS State Dir.
- **Alexander Wassman**, MO State Dir.
- **Matt Baker**, NE State Dir.
- **Marty Farris**, OK State Dir.
- Abe Anshasi, FHWA Rep.
- Traci Ulberg, Guest (Mtgs NW)



ii. **What are state directors thinking?**

- (1) **MoDOT – Policy has not changed, MoDOT believes in person will be a very low attendance, likely only SCOUT people.**
- (2) **KDOT – Assuming 5-10 attendees**
- (3) **Iowa DOT – Guessing about 6 attendees**
- (4) **Nebraska DOT – Guessing about 12 attendees**
- (5) **Oklahoma DOT – Guessing about 2 attendees**

In general, even if people are approved to travel, will they?

We can offer virtual options, interviews with vendors, or other ways to connect DOT's and vendors. Meetings Northwest will put together options to look at.

Can we include 4-5 questions for registrants about attending, we can send questions to vendors and DOT's separately.

We can input as many “safety measures” as possible to try and get as many in person as possible.

c. **Conference Agenda Updates**

6. Upcoming ITSH Annual Meetings

- a. **Lincoln, NE (April 25-27)**
- b. **Missouri Locations – St. Louis, MO**
 - i. **Looking to move forward with Saint Charles Convention Center and the hotel next door.**

OTHER ITEMS



Next Meeting: Second Tuesday of each month (MS Teams)

Action Items:

- **Gen will put together contract for St. Louis and put together options that include virtual for the November meeting.**

7. Adjourn – 12:42 PM