



## MEETING AGENDA

### ITSH Board of Directors Meeting

**Date/Time:** 2/08/22, 12:00-1:00  
**Location:** Remote (MS Teams)  
**Topic:** ITSH BOD Coordination  
**Facilitators:** Lonnie Burklund, Genevieve Kulaski

Attendees: (**BOLD** = present)

- **Lonnie Burklund**, President
- **Slade Engstrom**, Past President
- **Jamie Rana**, Vice President
- **Lee Baer**, Secretary
- **Matt McLaughlin**, Treasurer
- **Lindsay Francis**, Consultant Dir.1
- **Anthony Gallo**, Consultant Dir.2
- **Henry Brown**, Academic Dir.1
- Hemin Mohammed, Academic Dir.2
- **Adam Gleason**, Comm. Dir.
- Jamie Gilbert, Vendor Dir.
- **Austin Yates**, IA State Dir.
- **Shari Hilliard**, KS State Dir.
- **Alexander Wassman**, MO State Dir.
- **Matt Baker**, NE State Dir.
- **Marty Farris**, OK State Dir.
- Abe Anshasi, FHWA Rep.
- Kurt Rotering, Guest (Past Pres.)

## TOPICS

### 1. Roll Call

### 2. Approval of Meeting Minutes (Nov, Dec)

- **Motion: Slade E.**      **2<sup>nd</sup>: Alex W.**      **None Opposed**

### 3. Treasurer’s Reports

- a. December Report
  - b. Budget Approval (2022)
- **Motion: Lonnie B.**      **2<sup>nd</sup>: Lee B.**      **None Opposed**
  - c. State Invoices (Gen)

### 4. Board Positions

- a. Communications Director, Chris Washburn - Adam Gleason
  - **Adam taking over for Chris.**
- b. Other open board positions for 2022

2022 Board Elections		
Position	Term	2022 Election
Vice President	1 year	Open - ?
Secretary	1 year	Open - Lee?
Treasurer	2 years	Open - Matt M running again
Iowa State Director	2 years	Open - Austin?
Nebraska State Director	2 years	Open - Matt B?
Oklahoma State Director	2 years	Open - Marty? ↕
Consultant Sector Director #1	2 years	Open - Lindsay?
Academic Sector Director #1	2 years	Open - Henry?
<b>Timeline</b>		
Announce open positions	2/8/2022	
Nominatins due	2/25/2022	
Open voting	3/1/2022	
Voting closes	4/1/2022	
New members elected	4/12/2022 or is this board meeting going to be 4/26?	

### 5. 2022 ITSH Annual Meeting – Lincoln, NE (April 25-27)

- a. Hotel Logistics
- b. Registration Status (mid – February)



- c. Conference Agenda
- d. Discussion/Approval of Registration Fees
  - o **Gen and Matt would like to keep the fee's the same as they were in Overland Park.**
- e. Overall Schedule
- f. Committee Reports: Student Competition, Technical Tours, Social Event, Sponsor/Exhibitor Reception, Best of ITS, Monday agenda

## 6. ITSA Updates

- a. ITSA events (webinars and next conferences) <https://itsa.org/events/>
- b. Attendance on ITSA monthly calls – ITSH Board Members
  - Have issues attending these due timing. Jamie Rana has volunteered to attend the next meeting.

## 7. Meetings NW Contract

- a. 2022/2023
  - **Traci U. left the meeting 12:34 pm**
  - **Bi-Annual fee for MNW is up to \$82,091.80**
  - **Shari H. is worried about the jump from \$54,275.34**
  - **Is a 1 year contract an option?**
  - **Approval of 2022-23 Contract (24 month)**
    - Motion: Alex W. 2<sup>nd</sup>:**
    - **Motion withdrawn**
    - **Motion to do a 1 year contract for \$41,046.00: Shari H.**
      - 2<sup>nd</sup>:**
      - **Motion withdrawn**
  - **Lonnie will reach out (2/8) to MNW to discuss contract options and report back to the board.**

OTHER ITEMS

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**Next Meeting:** Second Tuesday of each month (MS Teams)

**Action Items:**

**Adjourn: 12:58**