



## MEETING MINUTES

### ITSH Board of Directors Meeting

**Date/Time:** 3/14/23, 12:00-1:00

**Location:** Remote (MS Teams)

**Topic:** ITSH BOD Coordination

**Facilitators:** **Jamie Rana**, **Genevieve Kulaski**

## TOPICS

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### Roll Call

#### 1. Approval of Meeting Minutes (February)

Delayed to April

#### 2. Treasurer's Report (November)

- a. See attached
- b. deposits coming in for registration and dues.
- c. 4/5 states have paid, waiting on Iowa.

Motion: *Matt M.*

2<sup>nd</sup>: Lee B.

None opposed

- d. Gen is slightly concerned with low vendor sponsorship. We are reaching out to vendors that haven't registered.

Attendees: (**BOLD** = present)

- **Jamie Rana**, President
- **Lonnie Burklund**, Past President
- **Austin Yates**, Vice President
- **Lee Baer**, Secretary
- **Matt McLaughlin**, Treasurer
- **Meredith Emory**, Consultant Dir.1
- **Andrew Mackley**, Consultant Dir.2
- **Henry Brown**, Academic Dir.1
- **Nikhila Gunda**, Academic Dir.2
- **Adam Gleason**, Comm. Dir.
- **Collin Dyer**, Vendor Dir.
- **Mark Van Dyke**, IA State Dir.
- **Shari Hilliard**, KS State Dir.
- **Alexander Wassman**, MO State Dir.
- **Matt Baker**, NE State Dir.
- **Alan Stevenson**, OK State Dir.
- **Abe Anshasi**, FHWA Rep.



Income								
SPONSORSHIP	PROJECTED QTY	PROJECTED AMOUNT	PROJECTED TOTAL	ACTUAL QTY	ACTUAL AMOUNT	ACTUAL TOTAL	COMPARISON PROJECTED/ACTUAL	COMMENTS
Sponsor - Gold Member	2	\$2,200.00	\$4,400.00	2	\$2,200.00	\$4,400.00	\$0.00	full
Sponsor - Gold Non-Member	0		\$0.00			\$0.00	\$0.00	
Sponsor - Silver Member	1	\$1,100.00	\$1,100.00	2	\$1,100.00	\$2,200.00	\$1,100.00	over budget
Sponsor - Silver Non-Member	0		\$0.00			\$0.00	\$0.00	
Sponsors - Bronze Member	3	\$550.00	\$1,650.00	1	\$550.00	\$550.00	-\$1,100.00	balanced with over on silver
Sponsors - Bronze Non-Member	0		\$0.00			\$0.00	\$0.00	
EXHIBITS	PROJECTED QTY	PROJECTED AMOUNT	PROJECTED TOTAL	ACTUAL QTY	ACTUAL AMOUNT	ACTUAL TOTAL	COMPARISON PROJECTED/ACTUAL	COMMENTS
Exhibitor - Gold Member	3	\$2,400.00	\$7,200.00	1	\$2,400.00	\$2,400.00	-\$4,800.00	full
Exhibitor - Gold Non-Member	0	\$3,000.00	\$0.00		\$3,000.00	\$0.00	\$0.00	
Vehicle Exhibitor - Gold Member	0	\$2,900.00	\$0.00	1	\$2,900.00	\$2,900.00	\$2,900.00	new option
Exhibitor - Silver Member	6	\$1,350.00	\$8,100.00	3	\$1,350.00	\$4,050.00	-\$4,050.00	2 options left
Exhibitor - Silver Non-Member	0	\$1,900.00	\$0.00		\$1,900.00	\$0.00	\$0.00	
Exhibitor - Bronze Member	11	\$950.00	\$10,450.00	4	\$950.00	\$3,800.00	-\$6,650.00	need 7 more
Exhibitor - Bronze Non-Member	1	\$1,350.00	\$1,350.00		\$1,350.00	\$0.00	-\$1,350.00	need 1 more
Exhibitor - Member	13	\$550.00	\$7,150.00	15	\$550.00	\$8,250.00	\$1,100.00	need 2 more
Exhibitor - Non-Member	5	\$750.00	\$3,750.00	3	\$750.00	\$2,250.00	-\$1,500.00	need 2 more
Exhibitor - End Cap Member	4	\$1,000.00	\$4,000.00		\$1,000.00	\$0.00	-\$4,000.00	need 4 more
Exhibitor - End Cap Non-Member	1	\$1,500.00	\$1,500.00		\$1,500.00	\$0.00	-\$1,500.00	need 1 more
Exhibitor - Vehicle Member	2	\$1,000.00	\$2,000.00		\$1,000.00	\$0.00	-\$2,000.00	1 taken with Gold
Exhibitor - Vehicle Non-Member	0	\$1,500.00	\$0.00		\$1,500.00	\$0.00	\$0.00	

**3. Communication Report**

- a. Newsletter went out last week
- b. Adam is posting regular social media posts and would like the board to share when possible.
- c. Adam and Gen are testing and updating the new Teams account.

**4. New board nominations**

- a. Call for Nominations for Open Positions closes 3/14: Vice President (Kansas?), Secretary, KS State Director, MO State Director, Consultant Director #2, Academic Director #2, Communications Director, and Vendor Sector Director

Voting March 17-April 21

Nebraska Director--Jessica Sherwood nominated to replace Matt Baker.

Motion: *Jamie R.*

2<sup>nd</sup>: Meredith E.

None opposed

Jamie R. is open to filling the MO State Director position if Lonnie B. will continue to fill the Past President position.

**5. Moderators needed**

- a. Meredith, Collin, Alex, and Lee offered to moderate.

**6. 2025 Meeting locations**

- a. Sheri would prefer Wichita over KC or Overland Park



b. Gen will get a proposal from both Wichita and Overland Park both.

- Issue we are generally seeing is size, we need convention centers, not hotels.

#### **6. ITSA updates**

- a. As far as a speaker, ITSA has been non-responsive.
- b. We need a 3-hour system engineering course, they only have a 5-hour course available.
- c. Gen will bring this up on the state call on 3/15, hoping to get some help.

#### **OTHER ITEMS**

1. Gen needs state member lists for: Nebraska, Missouri, and Kansas (to vote).

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**Next Meeting:** Second Tuesday of each month (MS Teams)

**Action Items:**

**Adjourn – 12:45 PM**















# ITS Heartland Chapter






**Participants** ✕

Invite someone or dial a number 🔍

🔗 Share invite

▼ In this meeting (14) Mute all

-  **Lee Baer** 🔊
-  **Alan Stevenson**  
External 🔇
-  **Alexander L. Wassman**  
External 🔇
-  **Andrew Mackley**  
External 🔇
-  **Gen (Guest)**  
Meeting guest 🔊
-  **Gleason, Adam**  
External 👤 🔊
-  **Gunda, Nikhila (External)**  
External 🔇
-  **Henry Brown (Guest)**  
Meeting guest 🔇
-  **Jamie F. Rana**  
Organizer  
External 🔊
-  **Lonnie Burkland (External)**  
External 🔇
-  **McLaughlin, Matthew**  
External 👤 🔊
-  **Meredith Emory (External)**  
External 🔇

-  **Shari Hilliard [KDOT]**  
External 🔇
-  **Van Dyke, Mark (External)**  
External 🔇
- ▼ Others invited (3)
-  **Yates, Austin**  
No response
-  **Collin Dyer**  
No response
-  **Mackley, Andrew R (Andy)**  
No response